

Royal Hall - School Visits - Safe System of Work.

This safe system of work has been prepared to help you plan your visit to the Royal Hall, to ensure that you and members of your group enjoy your visit whilst remaining safe.

The Royal Hall complies with all relevant Health & Safety regulations and legislation. It is licensed for public entertainment by Harrogate Borough Council, of which it is also a part, as Harrogate International Centre runs as an arms-length department and as such is subject to regular inspections by Local Authority officers and North Yorkshire Fire & Rescue Service personnel.

Risk Assessments covering all areas of the building are required to be provided by organisers as they will be fully conversant with the plans they intend to implement. In addition Harrogate Borough Council's has a Health & Safety policy that is required to be observed by all staff.

Maintenance of the building and its contents is the responsibility of Harrogate Borough Council. Emergency lighting, fire alarms, sprinklers and emergency door closers are all regularly checked.

All venue staff are fully briefed in emergency evacuation procedures and regular evacuation training is held to ensure that all staff remain familiar with the procedures.

Though controls are in place some hazards still remain and it is the responsibility of all individuals, be they staff or visitor, to ensure that any risk of injury to themselves or others is minimised at all times.

Audience members are required to behave in an orderly and responsible manner at all times and group leaders are deemed to be responsible for the behaviour of all individuals in their group.

In particular, they must ensure that all instructions given by members of the venue staff are followed and that the building and its contents are not misused, abused, or damaged in any way.

All groups, leaders and individuals, are expected to abide by the booking conditions as specified on the admission ticket.

Groups are also required to advise the venue at the time of booking of any particular circumstances which may affect the health and safety of the venue or any individual and the controls they wish to implement as may be required.