# **Behaviour Policy**



### What we expect from HYT members

Read through the policy with a parent / guardian. YOUTH THEATRE Children under the age of II should have the agreement on the registration form signed by a parent / guardian. Young people over the age of II should sign the agreement themselves:

#### - Attendance

You are expected to arrive on time and be ready to participate. Lateness and absence can be disruptive to the sessions. If you miss 3 consecutive sessions without informing Hive staff in advance, you may lose your place in the workshop to someone on the waiting list. You should also never leave a rehearsal or workshop early without permission from the workshop leader.

#### - Behaviour

Everyone must be treated with respect. We will not accept the use of inappropriate, racist, homophobic or sexist language. Bullying of any kind will be treated seriously and may result in you losing your place in HYT. All instances of bullying must be reported to your leader. Criminal behaviour outside of HYT may also result in your exclusion.

Following repeated poor behaviour or a single serious incident, a letter will be sent to the HYT parent / guardian with a behaviour plan. If behaviour does not improve the individual will be asked to leave HYT.

#### - Conduct

You are expected to be professional in sessions by arriving suitably dressed and ready to take part. Do not talk when the leader is explaining instructions, or when others are showing their work.

### - Alcohol, drugs and smoking

HYT members are not allowed to consume alcohol; use drugs or smoke while attending HYT. Staff will not allow you to attend sessions if you are believed to be under the influence of alcohol or drugs.

It is illegal for any young person under the age of 18 to purchase and smoke cigarettes/ e-cigarettes. A notification will be sent to the parents of a young person seen smoking outside Hive or the Theatre building.

# **Behaviour Policy**

## What we expect from Parents/ Guardians



## - Dropping off & Collection

Parents / guardians must check that the leader is there before leaving their child at a session. All children on a Saturday morning should be signed out by a named parent / guardian. Young people aged 11+ and in secondary education are free to leave workshops alone. The leader will wait with any HYT member for their parent / guardian for up to 15 minutes after their session has finished. After this time the Theatre relinquishes responsibility for the young person and the leader will charge a child-minding fee.

## - **Updating information**

Keep us informed of changes to your contact details. Our main method of contact is by email and it is the parent/ guardian's responsibly to read the information that we send. It is vital that we have correct phone numbers in case of emergency.

## Respect our staff

All our staff are trained professionals and always have the young person's /groups best interest at heart.

## - Let us know if there is a problem

We want to make HYT as enjoyable as possible. Please let us know of any issues that may affect your child's behaviour in a workshop. If you would tell school, please tell us.

## What you can expect from the leaders

All staff will be prepared, focused and knowledgeable. We will be understanding of why individuals may struggle to achieve their potential and be aware of the pressures young people may face. Any concerns about the young people will be passed on to parents/ careers.

We will communicate regularly about the upcoming terms and projects. We will provide a safe space for all participants to thrive and listen to participants thoughts, feeling and ideas.